



MKF COUNSELING
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CANCELLATION AND NO CALL/NO SHOW APPOINTMENT POLICY

Our cancellation policy exists in order to better serve our clients. Your appointment time is reserved especially for you. Please contact your therapist at least 48 hours before your scheduled appointment if you will be unable to keep your appointment. This allows your therapist to offer that appointment to another client who needs attention. **Please carefully read and take note of our missed appointment/cancellation policies:**

-If you do not cancel or reschedule your appointment at least 48 hours in advance, you will be charged a late cancellation fee of \$50.

-If you are a no call/no show for your appointment a \$100 NO SHOW fee will be assessed.

-Please note for TELEHEALTH appointments, failure to adhere to our TELEHEALTH LOCATION AGREEMENT will result in a \$100 NO SHOW FEE.

-Additionally, if you request to end a session earlier than is allowable for billing purposes, this will also incur a \$100 NO SHOW FEE.

These fees are not covered by insurance.

Excessive cancellations may result in services being paused or discontinued. Please note that engagement of your initial session with your therapist, or continuing services with your therapist, constitutes that you are in agreement of the policy written above.

Signature of Client/Person Legally Responsible

